

**February Board of Directors  
Shepherd Trace Homeowners Association, Inc.  
Homeowners Only**

**A Meeting of the Shepherd Trace Homeowners Association, Inc. Board of Directors will be held on  
February 20, 2012 at the Kendall Library, 609 N. Eldridge, Houston, Texas 77079  
The meeting will begin at 7:00 p.m. and will adjourn into Executive Session when the  
general Business is completed or no later than 8:00 p.m.**

**AGENDA**

- I. Call to Order**
- II. Roll Call – Establish Quorum**
- III. Adoption of Agenda**
- IV. Open Forum**
- V. Approval of Minutes**  
October 16, 2011 Minutes
- VI. Management Reports**
  - a. Administrative
  - b. Financial Report
    - 1. January 31, 2012
    - 2. Collection Report
  - c. Maintenance
  - d. Deed Restrictions
    - 1. Property Inspections
- VII. Unfinished Business**
- VIII. New Business**
- IX. Adjournment**

**An Executive Session will follow the general session. The Board will discuss the following items in Executive Session:  
Collections - Specific Collection Matters, Legal Collection Accounts,  
Deed Restrictions – Specific Deed Restriction Matters, Legal Deed Restriction Matters,  
and Contract Negotiations.**