## PROPERTY OWNER'S ASSOCIATION MANAGEMENT CERTIFICATE For

NORTHBROOK NORTH TOWNHOUSE ASSOCIATION, INC.

- I, Randall Q. Smith, the supervising association manager for Northbrook North Townhouse Association, Inc. (Hereafter referred to a "Association"). A non-profit Texas Corporation, submit the following Property Owners' Management Certificate, which supersedes any prior management certificate filed for the Association:
  - 1. Common Name of Subdivision: Northbrook North
  - 2. Legal Name of Association: Northbrook North Townhouse Association, Inc.
  - 3. Recording Data for Declaration:

Document Name

Declaration of Northbrook North Townhouse
Association, Inc.

First Amendment to the Declaration of Covenants,
Conditions and Restrictions for Phase II and Phase
II West of Northbrook Village Planned Unit
Development, Section One

Filling Number
E370020
02/20/1975
20130630503
12/19/2013

4. Names and Mailing Address and contact information of Persons Managing the Association:

Randall Management, Management Agency

-Association Manager: Mayra Mora

-Supervising Association: Randall Q. Smith

-Managing Agent: Randall Q. Smith

Address: 6200 Savoy, Suite 420

Houston, Texas 77036 Phone: 713 728-1126

Management Certificate Amended: 8/30/2021

Fax: 713 728-5015

Email Address: NBN@randallmanagement.com

Website: https://www.randallmanagement.com/northbrook-north/

## 5. Fees payable to Management Company:

Transfer Fee - \$275.00 Refinance Fee - \$100.00

Resale Certificate - \$275.00 (6-10 business days)

Resale Certificate Rush Fee - \$25.00 (5-6 business days)

Resale Certificate Rush Fee - \$50.00 (3-4 business days)

Resale Certificate Rush Fee - \$75.00 (1-2 business days)

Resale Certificate Update Fee - \$75.00 (3-5 business days and only applies when an existing resale certificate is requested within 90 days (unless 90 day period of resale changed)

Ouote Fee - \$100.00 (6-10 business days)

Quote Rush Fee - \$25.00 (5-6 business days)

Quote Rush Fee - \$50.00 (3-4 business days)

Quote Rush Fee - \$75.00 (1-2 business days)

Quote Update Fee - \$50.00 (Requote fee applies when an updated quote is requested within same month)

Questionnaire Fees - \$250.00 (6-10 business days) Questionnaire Rush Fees - \$25.00 (5-6 business days)

## 6. Other Important Documents to the Association:

Name	Filing Number	Date of Filing
Articles of Incorporation of Northbrook North Townhouse Association, Inc	061-04-0564; also filed as 20080559478	07/11/1973
Northbrook North Townhomes Association, Inc. Policy Resolution: Procedures For	20100485643	11/12/2010
Assessing Fines Northbrook North Townhouse Association, Inc. Payment Plan Policy Resolution	20120071441	02/20/2012

<sup>\*</sup>Rush Fees do not apply to resale updates. Only for a new resale certificate.

<sup>\*</sup>Rush Fees do not apply to Quote update. Only applies to new quotes.

Northbrook North Townhouse Association, Inc. Open Records Policy Resolution	20120071465	02/20/2012
Northbrook North Townhouse Association, Inc. Guidelines for Solar Energy Devices	20120071460	02/20/2012
Northbrook North Townhouse Association, Inc. Record Retention Policy	20120071452	02/20/2012
Northbrook North Townhouse Association, Inc. Guidelines for :Display of Flags	20120071461	02/20/2012
Northbrook North Townhouse Association, Inc. Guidelines for Display of Certain Religious Items	20120075496	02/20/2012
Northbrook North Townhouse Association, Inc. Guidelines for Rainwater Recovery Systems	20120071459	02/20/2012
Bylaws of Northbrook North Townhouse Association, Inc	20130630526, also filed as 20080559478	12/19/2013
Board Resolution Adopting Flag Display and Xeriscaping Policies	20130630521	12/19/2013

Note: This Property Owner's Association Management Certificate does not claim to identify all publicly recorded documents for the Association. This document's purpose is to identify important documents and provide contact information for the Association an its management. This document should not be relied on for any other purpose.

## **CERTIFICATION**

VIOLET & P.			
STATE OF TEXAS	§		
	§		
COUNTY OF HARRIS	§		
Owner's Association Manageme Townhouse Association, Inc.	_	manager of personally certify this Property on August 3, 2021 for Northbrook North	
Name: RANDALL Q. SMITH			
Title: MANAGINING AGENT			
ACKNOWLEDGMENT			
STATE OF TEXAS	§		
	\$ §		
COUNTY OF HARRIS	\$ §		
This instrument was acknowledg	ed before me on	August 2, 2021, by Randall Q. Smith, the	
supervising association manager f	or Northbrook N	orth Townhouse Association, Inc.	
By: BUTMAN		<b>5</b>	
Notary Public, State of Texas		Brigitte A German My Commission Expires 08/31/2024	
AFTER RECORDING PLEASE	RETURN TO:	OF 10 No 125801195	
Randall Management, Inc			
6200 Savoy, Suite 420			

Houston, Texas 77036

RP-2021-503475
# Pages 5
09/02/2021 09:07 AM
e-Filed & e-Recorded in the
Official Public Records of
HARRIS COUNTY
TENESHIA HUDSPETH
COUNTY CLERK
Fees \$30.00

RECORDERS MEMORANDUM
This instrument was received and recorded electronically and any blackouts, additions or changes were present at the time the instrument was filed and recorded.

Any provision herein which restricts the sale, rental, or use of the described real property because of color or race is invalid and unenforceable under federal law.

THE STATE OF TEXAS
COUNTY OF HARRIS
I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me; and was duly RECORDED in the Official Public Records of Real Property of Harris County, Texas.

OF HARRY COUNTY, IN

Linishin Hudgelth COUNTY CLERK HARRIS COUNTY, TEXAS